|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Risk Type** | **Impact** | **Mitigations/controls** | **By whom** | **Residual Risk Assessment** | | |
|  |  | **Impact** | **Likelihood** | **Overall** |
| **Safeguarding** | Breach of GAA policies and procedures | i) Robust Child Protection Policies in place including appropriate AccessNI/Garda Vetting and Training requirements carried out for club executive and coaching volunteers.  ii) Clear reporting mechanisms for all members.  iii) Adopting GAA‘Maintaining appropriate levels of behaviour in our work with children and young people’ | Club Executive  Children’s Officer  Coaches  Managers  All club volunteers | **3** | **1** | **3** |
| **Financial** | Insufficient funds to sustain club activities either on a temporary or ongoing basis | i) Annual budget drawn up and start of year and monitoring against actual spend  ii) Monthly reporting to Club Executive   * Income and Expenditure * Cashflow   iii) New Income sources.   * New fundraising ideas * Sponsors and Club Partners * Lotto   iv) Lotto Jackpot held in separate bank account  v) Spend agreed by Club Executive | Club Executive  Treasurer  Vice Treasurer  Fundraising Committee | **3** | **1** | **3** |
| **Fraud** | Loss of Revenue  Loss of Financial support  Credibility | i) Audited Accounts  ii) Segregation of duties  iii) At least two account signatories on all bank accounts  iv) All cash income counted, signed off and lodged by two people.  v) Monthly reporting to executive  vii) Bank statements posted to an address other than the treasurer  viii) No Cash Payments  viiii) Lodge Cash from large fundraisers immediately  x) Accidental Injury from GAA activity can only be claimed through Players Injury Scheme | Chairperson  Secretary  Treasurer  Vice Treasurer  Club Executive | **3** | **2** | **6** |
| **Reputational** | Major incident in the club | Critical Incident Plan  Contact County Board and/or Provincial Council for support | Chairperson  Secretary | **3** | **1** | **3** |
| **Personnel** | Insufficient numbers of capable volunteers | Volunteer recruitment drive   * Targeted recruitment - ask people in the community to join the executive. * Be clear about roles and responsibilities. * Be honest about time requirement * Have a period of overlap with previous club officer   Attend training by GAA, Provincial Council and County Board  Use all GAA email addresses available to club officers  Read GAA and Provincial Council Newsletters | Chairperson  Secretary  Executive | **2** | **2** | **4** |
| **Membership** | Reducing membership  Reducing playing members | 1. Welcome new members into club 2. Recruit new members 3. Membership night 4. Amalgamation at underage | Chairperson  Secretary  Club Executive | **3** | **2** | **6** |
| **Insurance** | Club people and property being exposed to risk | 1. Complete Insurors Risk Assessment of property regularly. 2. Health and Safety Statement should be visible in Clubhouse. 3. Send Insurors detail of Club facilities 4. Log fundraising plan with insurors. 5. Gyms/Walkways etc should be maintained in accordance with Health & Safety Regulations |  | **2** | **2** | **4** |

**RISK QUANTIFICATION MATRIX**

|  |  |  |  |
| --- | --- | --- | --- |
| **Likelihood ↓** | **Impact →** | | |
| **1**  **Minor** | **2**  **Moderate** | **3**  **Major** |
| **3 – Likely** | 3 | 6 | 9 |
| **2 – Possible** | 2 | 4 | 6 |
| **1 – Unlikely** | 1 | 3 | 3 |