CLUB LEADERSHIP DEVELOPMENT PROGRAMME

Getting Started as Club Chairperson

learning.gaa.ie/administrator

THE GAMOGIE ASSOCIATION
An Cumann Camógaíochta

GAA WHERE WE ALL BELONG

LGFA PEIL na mBAN

Areas we will cover

1. What a well-run Club looks like
2. Your role as Chairperson
3. How to make your Club better
4. How to get good people involved
5. Managing meetings
6. The Club Constitution
7. How to get support and information

1. A well-run Club consists of…

2. Your role as Chairperson

LEADERSHIP

Other ?

Common tasks

A varied and complex role

Making presentations	Chair meetings	Negotiating	Making arrangements
Motivating	Affirming people	Monitoring everything	Being out and about
Consulting with…	Planning	Organising things	Getting things up and going
Challenging people	Talking to people	Managing conflict	?

Child safeguarding

- Overview
- Child safeguarding statement
- Vetting in the Gaelic games organisations
- Roles and responsibilities

Essential safeguarding actions

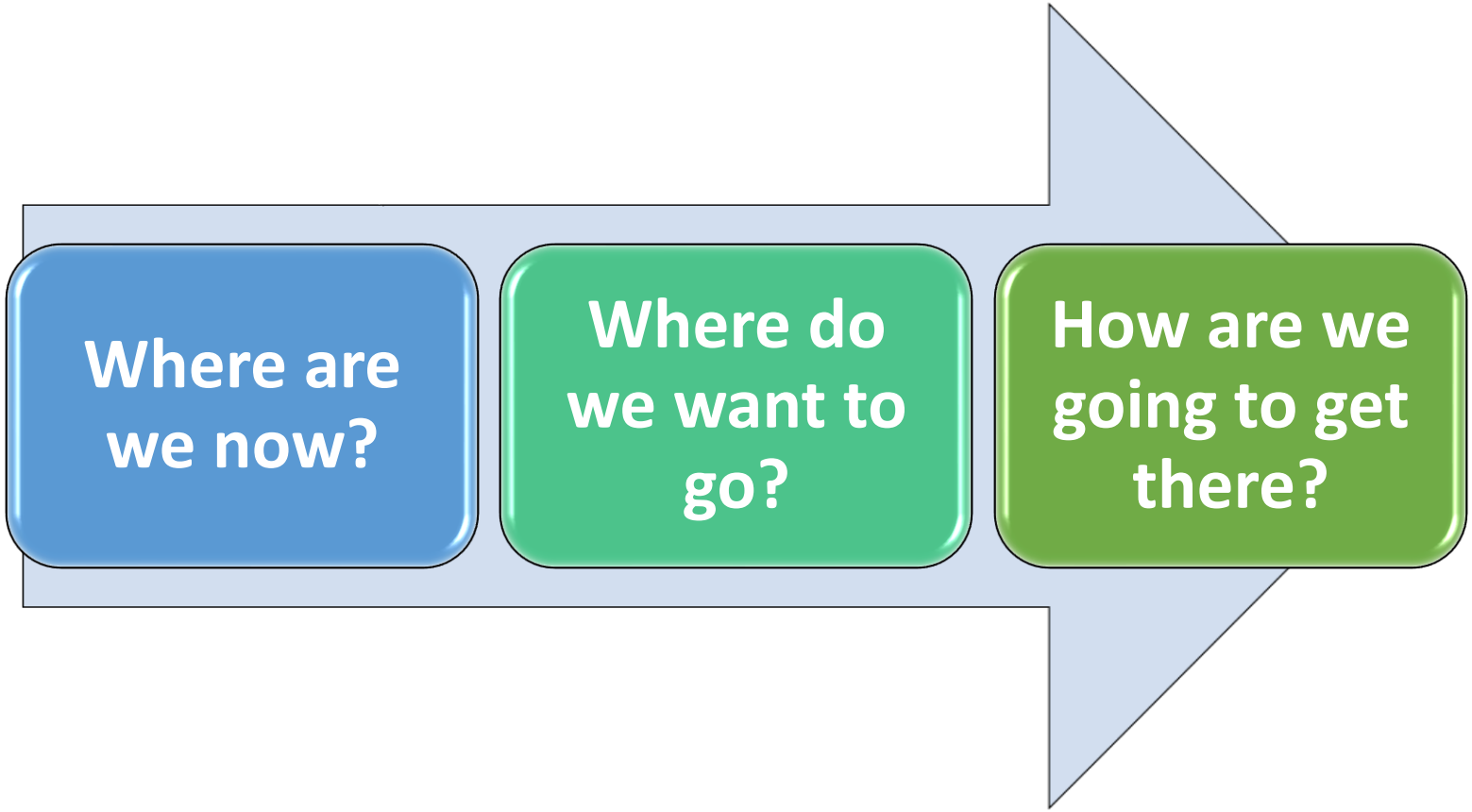
Adopt Club Safeguarding Statement

Complete Child Safeguarding Risk Assessment

Notify County Committee of Club Children's Officer contact details

Appoint Designated Liaison Person and ensure name is on display

3. Making the Club a little bit better

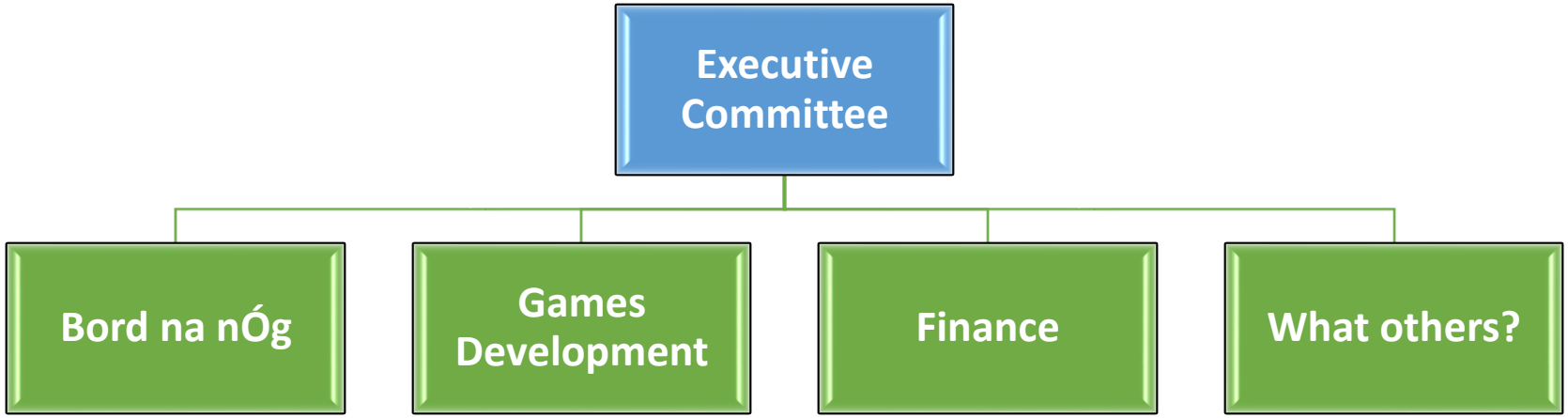


Your Club's priorities

- Write down **3 things** that you will try to improve during the coming year.

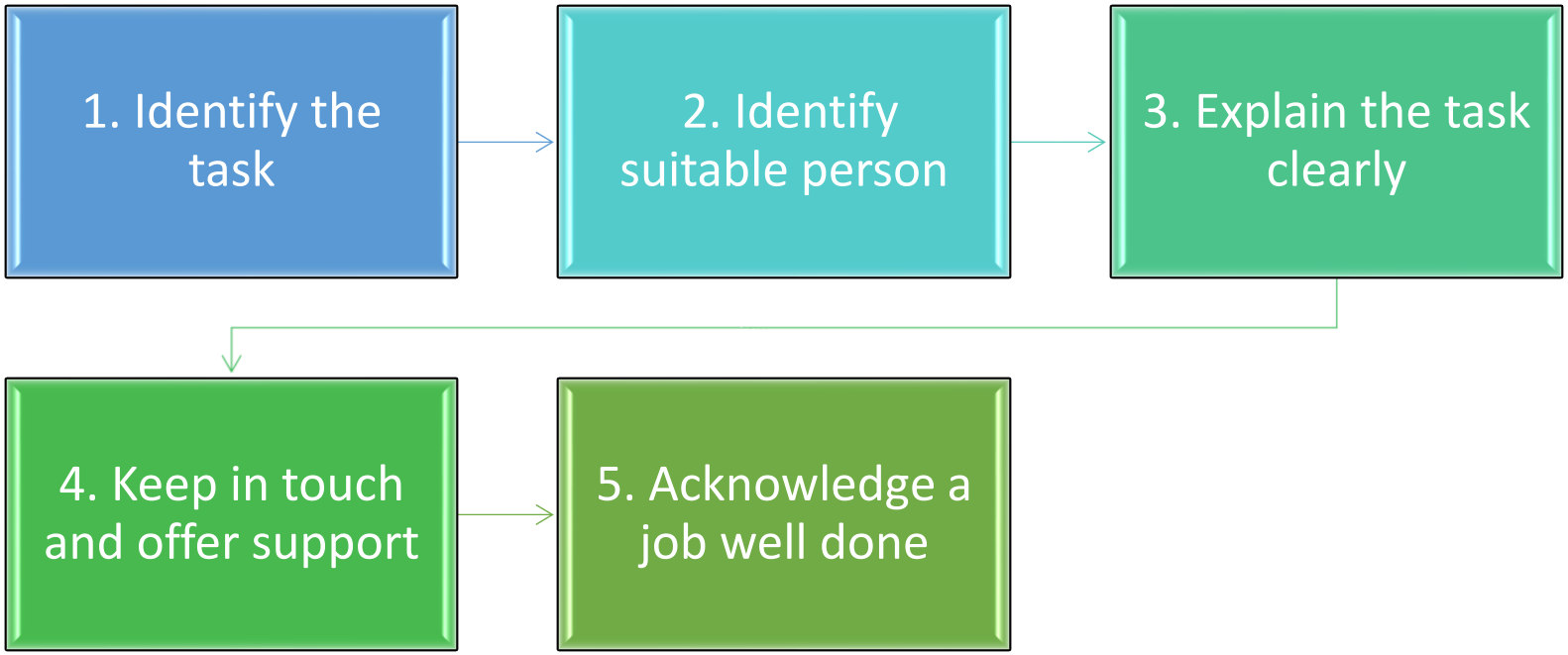
4. Getting people involved

Using sub-committees



How to delegate

DEVELOPING PEOPLE



5. Effective Meetings

Group 1 - Key tasks to prepare

Group 2 - Features of ineffective meetings

Tips for running the meeting

- Start on time and finish on time
- The Chairperson must exercise his / her authority
- Ensure everyone is treated fairly and with respect
- Try to keep on track
- Don’t allow talkative members to dominate
- Encourage quieter members to contribute
- Don’t allow discussions to drag on and on
- Get the meeting to make a decision if possible
- Manage the discussion but don’t lead too much
- S/he should adopt a neutral attitude and remain impartial
- Manage phone issues

Actions

What has to be done?

Who does it?

By when?

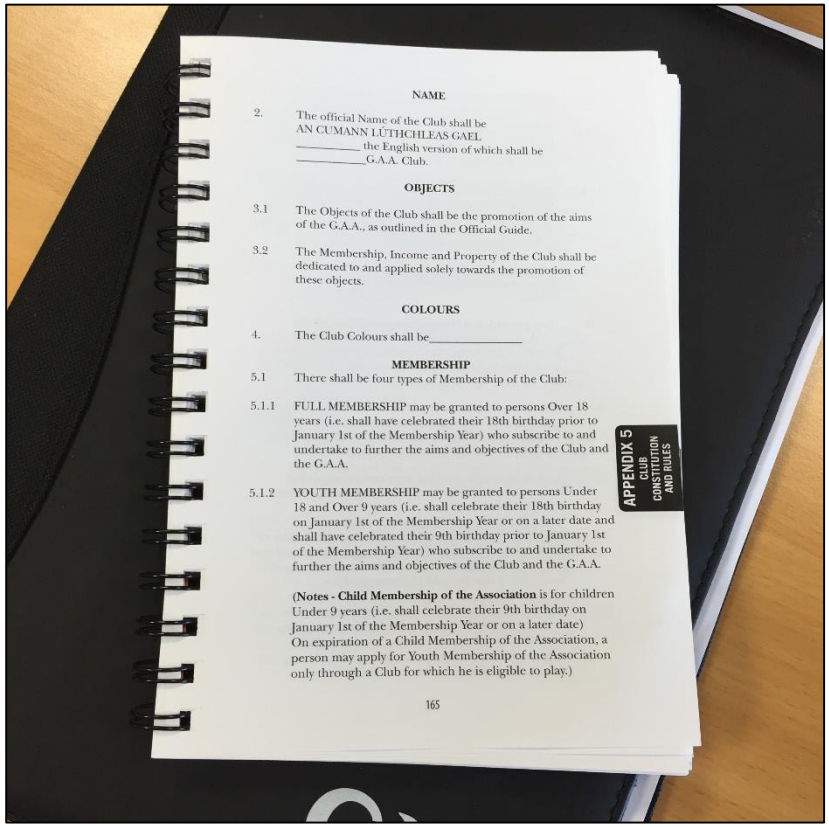
ITEM	ACTION	RESPONSIBILITY	TIMEFRAME
New Mower	• Get a price for a new lawnmower	• John & Pitch Committee	Before next meeting on March 15th
Club Draw	• Explore how a 50/50 draw might be introduced	• Mary & Finance Committee	Before March 10th
Arrangements for Game	• Make final arrangements for trip to Portlaoise for U14 semi-final	• Kieran & Anne	Before February 16th

Dealing with difficult behaviour

- The quiet one
- The selfish one
- The intimidating / angry one
- The overly-agreeable one
- The negative one

6. Upholding the Club Constitution

- Governs the affairs of the Club
- Covers a wide range of areas
- Thorough knowledge required
- Ensure that it is up-to-date
- Upholding the Constitution



NAME

2. The official Name of the Club shall be AN CUMANN LÚTHCHLEAS GAEL _____ the English version of which shall be _____G.A.A. Club.

OBJECTS

3.1 The Objects of the Club shall be the promotion of the aims of the G.A.A., as outlined in the Official Guide.

3.2 The Membership, Income and Property of the Club shall be dedicated to and applied solely towards the promotion of these objects.

COLOURS

4. The Club Colours shall be_____

MEMBERSHIP

5.1 There shall be four types of Membership of the Club:

5.1.1 FULL MEMBERSHIP may be granted to persons Over 18 years (i.e. shall have celebrated their 18th birthday prior to January 1st of the Membership Year) who subscribe to and undertake to further the aims and objectives of the Club and the G.A.A.

5.1.2 YOUTH MEMBERSHIP may be granted to persons Under 18 and Over 9 years (i.e. shall celebrate their 18th birthday on January 1st of the Membership Year or on a later date and shall have celebrated their 9th birthday prior to January 1st of the Membership Year) who subscribe to and undertake to further the aims and objectives of the Club and the G.A.A.

(**Notes - Child Membership of the Association** is for children Under 9 years (i.e. shall celebrate their 9th birthday on January 1st of the Membership Year or on a later date) On expiration of a Child Membership of the Association, a person may apply for Youth Membership of the Association only through a Club for which he is eligible to play.)

165

APPENDIX 5 CLUB CONSTITUTION AND RULES

7. Sources of information

- Fellow and Previous Role Holders
- County Secretary
- Central and Provincial Staff
- Official Guide and Club Constitution
- Club Support Manual
- Learning Portal

GAA Learning Portal

- View additional workshops
- Register for events
- Download or print resources
- Access IT helpdesks

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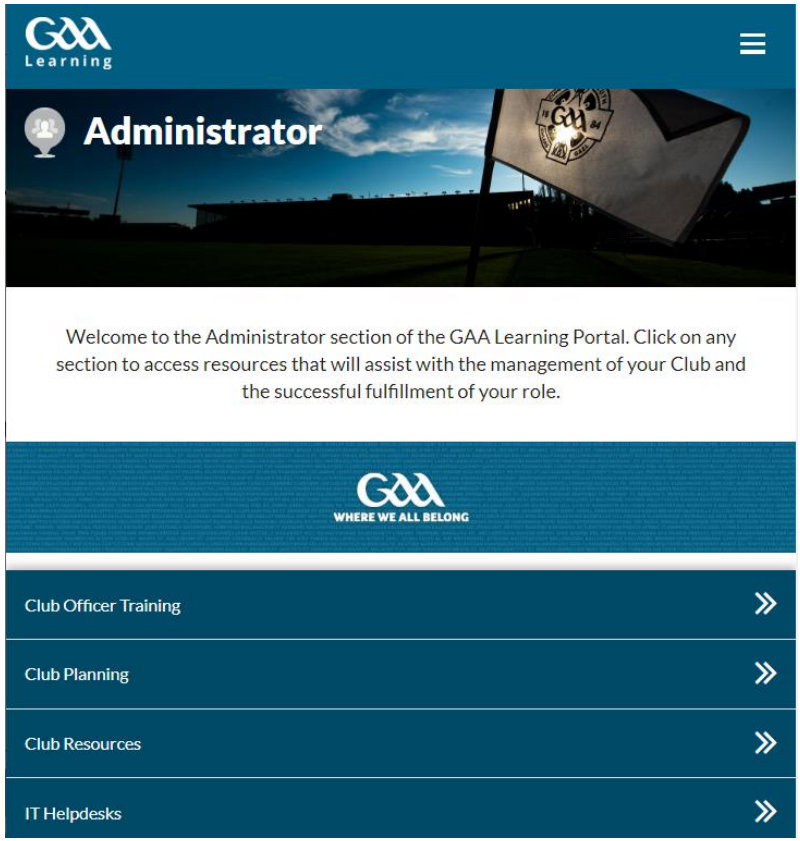


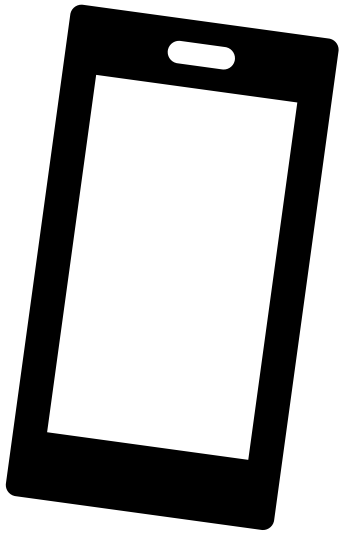
Take home messages

- Community leader
- Very varied role
- Involve people
- Delegate to sub-committees
- Prepare for meetings
- Manage difficult behaviour
- Uphold Club Constitution
- Resources and supports
- You are not alone

What did you think?

- Please take two minutes to give feedback – learning.gaa.ie/OfficerFeedback

- All respondents will enter a draw for 2 premium tickets to the Football League Finals in 2020



Go raibh maith agaibh